

SUTAN RISYAD MUCHALIS LUBIS

INFORMATION SYSTEMS GRADUATE | TECHNICAL SUPPORT | WEB & DATA

East Jakarta, Indonesia | +62 851-5603-3730 | sutarrisad7@gmail.com

PROFESSIONAL SUMMARY

Information Systems graduate (GPA 3.66, Cum Laude) with hands-on experience in technical support, web development, API/data integration, troubleshooting, and operations administration. Strong in database concepts, Microsoft Excel/Word, information systems analysis, structured problem-solving, documentation, and accurate data handling.

CORE TECHNICAL SKILLS

Web & Programming: HTML, CSS, JavaScript, PHP, CodeIgniter • **Database & Systems:** MySQL, database design, data management, system analysis, troubleshooting • **Integration & Testing:** REST API integration, data exchange, functional/integration testing, issue tracking • **Productivity & Operations:** Microsoft Excel, Microsoft Word, reporting, documentation, administrative support • **Additional:** 2D web game development (Phaser), problem solving, stakeholder communication, process improvement

PROFESSIONAL EXPERIENCE

Technical Support & Web Specialist | PT. IDE Media | Bekasi, Indonesia

Oct 2023 - Aug 2025

- **Provided** day-to-day technical assistance, system monitoring, and digital troubleshooting to keep internal operational workflows running smoothly.
- **Supported** API integration activities by managing, testing, and aligning data exchange between internal platforms and software applications.
- **Maintained** internal system data and spreadsheet records to support cross-department coordination and reporting accuracy.
- **Investigated** routine software issues and user inquiries, tracked incidents, and supported timely resolution to minimize disruption.

Swimming Coach | PT Meimo Toronta Sera (studiorenang.com) | Jakarta, Indonesia

Oct 2025 - Jul 2026

- **Delivered** personalized swimming instruction for children with special needs and elderly participants while maintaining strict water-safety procedures.
- **Maintained** daily coaching and operations reports in Microsoft Excel to track participant progress and activity records.
- **Supported** the Outlet Leader with data processing, document preparation, and administrative tasks using Microsoft Excel and Word.

EDUCATION

Bachelor of Information Systems (S.Kom) - Bina Sarana Informatika University | Sep 2020 - Aug 2024

GPA: 3.66 / 4.00 | Cum Laude | KKNI Level 6

Thesis: Website-Based Payroll Information System for CV. FIFA Multipayment

Relevant coursework: Web Programming, Database Systems, Mobile Programming, ERP, Data Warehousing

SELECTED PROJECT & INTERNSHIP

Website-Based Payroll Information System - CV. FIFA Multipayment

Designed and developed a web-based payroll information system as an academic thesis project, applying web programming, database, system analysis, and testing concepts.

2D Game Development Internship - PT. Educa Sisfomedia Indonesia (Educa Studio)

Developed a browser-based 2D game prototype using Phaser, applying front-end programming, game logic, UI implementation, testing, and asset integration.

Certification: Program Analyst Competency Certificate | Motivation Seminar & ESQ Training